



# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: smc\_medicaleducationunit@rediffmail.com, Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Office of the Medical Education Unit

Ref. No. SMC/MEU/2024/1379

Dated 24/02/2024

### MINUTES OF MEETING

Meeting of Medical Education Unit was held on 23/02/2024 (Friday) from 12:00 noon onwards. It was chaired by Dr. Surabhi Gupta (Co-ordinator) and attended by Dr. Satyam Khare, Dr. Anita Pandey, Dr. Anjali Khare & Dr. Bhawana Rastogi.

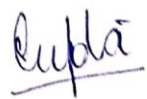
#### Agenda of Meeting:

1. Planning for next cycle of weekly CMEs.

#### Following points were discussed in the meeting:

- Dr. Surabhi Gupta informed all present about suggestions given by Dr. Krishna Murty, Deputy Medical Superintendent CSS Hospital & Executive Officer, Subharti University, Meerut. Regarding conducting of next cycle of weekly CME which will start from 02.03.2024 (Saturday).
- Presenting department will give the talk, department 2 & 3 will add inputs from their department perspective. (List attached)
- Medical Education Unit will collect the name of speakers from all the three departments and inform the presenting department and take out notice.
- Presenting department will be responsible for preparing brief report of the CME

  
(Dr. Varsha Chaudhary)  
Co-ordinator

  
(Dr. Surabhi Gupta)  
Co-ordinator

#### Copy to:

- The Principal, SMC
- Co-ordinator, Principal Office
- All members of MEU





# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: [medical.subharti.org](http://medical.subharti.org), e-mail: [smc\\_medicaleducationunit@rediffmail.com](mailto:smc_medicaleducationunit@rediffmail.com), Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Time: 8:15 a.m. – 8:45 a.m.

S. No.	Date	Topic	Presenting Department	Department 2	Department 3
1.	2 <sup>nd</sup> March	Lung biopsy : approaches, indications, complications, video	Respiratory Medicine	Radiology	Surgery
2.	9 <sup>th</sup> March 2024	Embalming and cadaveric operations : what we have achieved, video, future	Anatomy	Surgery	Orthopedics
3.	16 <sup>th</sup> March 2024	Approach to hypothyroidism : when to suspect, what to test with interpretation, how to treat	Medicine	Nuclear Medicine	Biochemistry
4.	30 <sup>th</sup> March 2024	Updates in BLS/ ACLS : Basic guidelines, latest updates.	Anesthesiology	Medicine	Emergency Medicine
5.	6 <sup>th</sup> April 2024	Upper abdominal pain: pancreatitis, gastritis, cholecystitis. How to approach. Is endoscopy required?	Gastroenterology	Surgery	Medicine
6.	13 <sup>th</sup> April 2024	<b>Surgery Conference</b>			
7.	20 <sup>th</sup> April 2024	Approach to vertigo/ dizziness: review on causes and approach	Neurology	Neurosurgery	ENT
8.	27 <sup>th</sup> April 2024	Interpretation of KFT: what all tests are part of KFT, examples of some patients and interpretation and approach	Medicine	Biochemistry	Nephrology
9.	4 <sup>th</sup> May 2024	Approach to tinea	Dermatology	Medicine	Microbiology
10.	11 <sup>th</sup> May 2024	All about PAP	Gynaecology	Pathology	Radiotherapy
11.	18 <sup>th</sup> May 2024	Approach to hypertension: drugs or no drug, when to refer to medicine, how to follow up for disease and complications	Cardiology	Medicine	Community Medicine

**Presenting department:** The presentation will be in the form of a panel discussion where the main presentation will be by the presenting department

**Department 1 and 2:** They may be asked by the presenting department to take a subtopic or cover the aspect from their perspective/ advances about the topic.

*Dr. Surabhi Gupta*  
**(Dr. Surabhi Gupta)**  
Co-ordinator



# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: [medical.subharti.org](http://medical.subharti.org), e-mail: [smc\\_medicaleducationunit@rediffmail.com](mailto:smc_medicaleducationunit@rediffmail.com), Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

*Office of the Medical Education Unit*

Ref. No. SMC/MEU/2024/1403

Dated 04/06/2024

### MINUTES OF MEETING

Meeting of Medical Education Unit was held on 25/05/2024 (Saturday) from 12:30 pm onwards. It was chaired by Dr. Krishna Murty (DMS), Dr. Surabhi Gupta (Co-ordinator) and Dr. Satyam Khare (Vice Principal) and attended by Dr. Anita Pandey, Dr. Sanjiv Kumar, Dr. Anjali Khare, Dr. Bhawana Rastogi, Dr. Varsha Chaudhary & Dr. Saurabh Sharma.

#### Agenda of Meeting:

- Planning of new cycle of weekly CMEs.

#### Following points were discussed in the meeting:

1. Future CME includes both faculty presentation and PG's presentation. These presentations will be done alternately.
2. These presentations will start in July.
3. In June NABH training will be done.
4. Discussion was done on topics of faculty presentations/ panel discussion and following topics were suggested
  - a. Sleep study
  - b. Hair transplantation
  - c. Visual evoked potential (VEP), EEG, Acquired angioedema (AAE)
  - d. Orientation to teaching methodology in CBME
  - e. Statistical analysis
5. Following department and topics for PG's presentation were suggested
  - a. Surgery – Pancreatitis
  - b. Orthopaedics – Osteoarthritic Knee
  - c. Medicine
  - d. Paediatrics – Pneumonia



# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: [medical.subharti.org](http://medical.subharti.org), e-mail: [smc\\_medicaleducationunit@rediffmail.com](mailto:smc_medicaleducationunit@rediffmail.com), Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

- e. Gynaecology – PPH
- f. TB & Chest
- g. Psychiatry – substance abuse/ alcohol dependency

*Chaudhary*

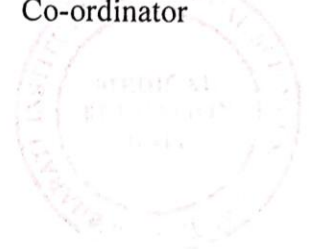
(Dr. Varsha Chaudhary)  
Co-ordinator

*Gupta-*

(Dr. Surabhi Gupta)  
Co-ordinator

*Copy to:*

- The Principal, SMC
- Co-ordinator, Principal Office
- All members of MEU





# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: smc\_medicaleducationunit@rediffmail.com, Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Office of the Medical Education Unit

Ref. No. SMC/MEU/2024/1404

Dated 04/06/2024

### MINUTES OF MEETING

Meeting of Medical Education Unit was held on **01/06/2024 (Saturday)** from **12:30 p.m. onwards**. It was chaired by Dr. Satyam Khare (Vice-Principal) and attended by Dr. Anita Pandey, Dr. Anjali Khare, Dr. Bhawana Rastogi & Dr. Varsha Chaudhary

#### Agenda of Meeting:

- Finalizing the list of July CME

#### Following points were discussed in the meeting:

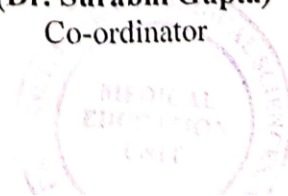
- CME in July includes both faculty presentation and PG's presentation. These presentations are as follows
  - A. On 6/7/24 PG case presentation, Surgery – 3<sup>rd</sup> year PG (name to be given by department)  
Topic – Pancreatitis, Moderator – Dr. M.K. Maheshwari and Panellist – Surgery (Dr. Sanjay Pandey), Pathology (Dr. Rani Bansal) & Medicine (Dr. Saurabh Singhal)
  - B. On 13/7/24 Faculty presentation, Pathology – Dr. Anjali Khare, Topic – New concept of CBME
  - C. On 20/7/24 Faculty presentation, Statistician – Dr. Kaynat Nasser, Topic – Basics of statistics used in medical field
  - D. On 27/7/24 PG case presentation, Orthopaedics - 3<sup>rd</sup> year PG (name to be given by department), Topic – Grade 3 Osteoarthritic Knee, Moderator – Dr. Gaurav Menwal, Panelist – Orthopaedics (Dr. Parvez Ahmed), Medicine (Dr. Saurabh Singhal) and Pharmacology (Dr. Surabhi Gupta).

(Dr. Varsha Chaudhary)  
Co-coordinator

#### Copy to:

- The Principal, SMC
- Co-ordinator, Principal Office
- All members of MEU

*Surabhi*  
(Dr. Surabhi Gupta)  
Co-coordinator





# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: smc\_medicaleducationunit@rediffmail.com, Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Office of the Medical Education Unit

Ref. No. SMC/MEU/2024/1413

Dated 06/08/2024

### MINUTES OF MEETING

Meeting of Medical Education Unit was held on 24/70/2024 (Wednesday) from 12:00 noon onwards. It was chaired by Dr. Surabhi Gupta and attended by Dr. Sanjiv Kumar, Dr. Bhawana Rastogi, Dr. Varsha Chaudhary, Dr. Saurabh Sharma and Dr. Malvika Dhar.

#### Agenda of Meeting:

- Finalizing the list of August and September CME

#### Following points were discussed in the meeting:

CME in August & September 2024 includes both faculty presentation and PG's presentation. These presentations are as follows

- (A) On 10/08/2024 special CME by Emergency Medicine & Critical Care
- (B) On 17/08/2024- Orthopaedics – Dr. Abhinandan Sharma (3<sup>rd</sup> year PG)

Topic:- Grade-3 Osteoarthritic Knee

Moderator – Dr. Gaurav Menwal, Associate Professor, Department of Orthopaedics

Panellist – Dr. Parvez Ahmed, Prof. & Head, Department of Orthopaedics, Dr. Saurabh Singhal,

Prof. & Head, Department of Medicine, Dr. Surabhi Gupta, Prof. & Head, Department of

Pharmacology

- (C) On 24/08/2024 Faculty presentation

Ophthalmology – Dr. Sanjiv Kumar

Topic: –SDI, a new concept of CBME

- (D) On 31/08/2024 PG -3 (name to be given by department)

Paediatrics

Topic: – Autism

Moderator - (name to be given by department)

Panellist – Paediatrics, Psychiatry, ENT (name to be given by department)

- (E) On 07/09/2024 PG case presentation

Dermatology - 3<sup>rd</sup> year PG (name to be given by department)



# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: [medical.subharti.org](http://medical.subharti.org), e-mail: [smc\\_medicaleducationunit@rediffmail.com](mailto:smc_medicaleducationunit@rediffmail.com), Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Topic:- Herpes Zoster

Moderator – (name to be given by department)

Panelist – Dermatology, Ophthalmology, Pharmacology (name to be given by department)

(F) On 14/09/2024 Faculty presentation

Community Medicine – Dr. Saurabh Sharma

Topic:-Pandemic Module

(G) On 21/09/2024 Faculty presentation

Radiology – (name to be given by department)

Topic:- MRI-important aspects

(H) On 28/09/2024 PG case presentation

Psychiatry - 3<sup>rd</sup> year PG (name to be given by department)

Topic – De-addiction

Moderator- (name to be given by department)

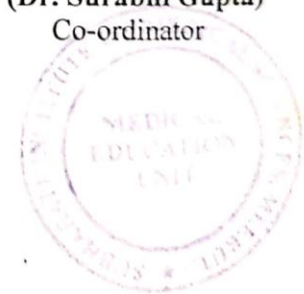
Panelist – Psychiatry, Pharmacology, Community Medicine (Dr. Rahul Bansal)

(Dr. Varsha Chaudhary)  
Co-coordinator

(Dr. Surabhi Gupta)  
Co-ordinator

Copy to:

- The Principal, SMC
- Co-ordinator, Principal Office
- All members of MEU





# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: smc\_medicaleducationunit@rediffmail.com, Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Office of the Medical Education Unit

Ref. No. SMC/MEU/2024/14.2.3

Dated ..10/10/2024

### MINUTES OF MEETING

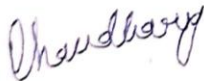
Meeting of Medical Education Unit was held on **04/10/2024** (Friday) from **12:00** noon onwards. It was chaired by Dr. Surabhi Gupta and attended by Dr. Sanjiv Kumar, Dr. Anita Pandey, Dr. Anjali Khare, Dr. Bhawana Rastogi, Dr. Pectam Singh & special invitee Dr. Anjum Dutta (Physiology).

#### Agenda of Meeting:

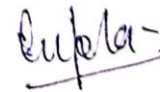
➤ Finalizing the list of October and November 2024 CME

#### Following points were discussed in the meeting:

- Proposal for ICMR Director talk on how to procure research grant and write a research proposal was suggested by Dr. Anjum Dutta, online on zoom link for faculty.
- Few topics were suggested by Dr. Krishna Murty for weekly panel discussion.
- Dr. Anita Pandey suggested to change the name CME to Symposium.
- On the occasion of antibiotic awareness week Dr. Anita Pandey suggested a topic “Antimicrobial Resistance”
- Dr. Surabhi Gupta suggested “Osteoporosis” topic



(Dr. Varsha Chaudhary)  
Co-ordinator



(Dr. Surabhi Gupta)  
Co-ordinator

#### Copy to:

- The Principal, SMC
- Co-ordinator, Principal Office
- All members of MEU





# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: smc\_medicaleducationunit@rediffmail.com, Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

### Office of the Medical Education Unit

Ref. No. SMC/MEU/2025

Dated: 12/04/2025

### MINUTES OF MEETING

Meeting of Medical Education Unit was held on **11/04/2025 (Friday)** from **12:00 noon onwards**. It was chaired by Dr. Surabhi Gupta (Co-ordinator) and attended by Dr. Rahul Bansal, Dr. Shashank, Dr. Sanjiv Kumar, Dr. Anita Pandey, Dr. Anjali Khare, Dr. Varsha Chaudhary, Dr. Bhawana Rastogi, Dr. Peetam Singh.

#### Agenda of Meeting:

1. Preparation for upcoming BCME 15-17 April 2025

#### Following points were discussed in the meeting:

1. Topics allotted to the members of MEU for BCME were discussed
2. Members were asked to prepare and present as a part of practice in front of MEU members
3. Other arrangements for BCME were also discussed

(Dr. Varsha Chaudhary)  
Co-ordinator

(Dr. Surabhi Gupta)  
Co-ordinator

#### Copy to:

- The Principal, SMC
- Dean Academics, SMC
- All members of MEU





# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: smc\_medicaleducationunit@rediffmail.com, Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

### Office of the Medical Education Unit

Ref. No. SMC/MEU/2025

Dated: 22/05/2025

### MINUTES OF MEETING

Meeting of Medical Education Unit was held on **21/05/2025 (Wednesday)** from **12:00 noon onwards**. It was chaired by Dr. Surabhi Gupta (Co-ordinator) and attended by Dr. Satyam Khare, Dr. Sanjiv Kumar, Dr. Anita Pandey, Dr. Anjali Khare, Dr. Varsha Chaudhary, Dr. Bhawana Rastogi, Dr. Peetam Singh.

#### Agenda of Meeting:

1. Discussion on feedback from participants and MEU members
2. Challenges faced during workshop
3. Discussion on improvement

#### Following points were discussed in the meeting:

1. Feedback given by participants was discussed in the meeting and feedback was also taken from the MEU members about coordination and logistics
2. Challenges faced like time constrain and participants engagement were discussed
3. What more we can do for improvement in future BCMEs was also discussed

(Dr. Varsha Chaudhary)  
Co-cordinator

(Dr. Surabhi Gupta)  
Co-ordinator

#### Copy to:

- The Principal, SMC
- Dean Academics, SMC
- All members of MEU





# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: smc\_medicaleducationunit@rediffmail.com, Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

### Office of the Medical Education Unit

Ref. No. SMC/MEU/2025

Dated: 12/06/2025

### MINUTES OF MEETING

Meeting of Medical Education Unit was held on **10/06/25 (Tuesday)** from **12:00 noon onwards**. It was chaired by Dr. Surabhi Gupta (Co-ordinator) and attended by Dr. Rahul Bansal, Dr. Satyam Khare, Dr. Anita Pandey, Dr. Anjali Khare, Dr. Varsha Chaudhary, Dr. Bhawana Rastogi and Dr. Peetam Singh.

#### **Agenda of Meeting:**

Planning of new cycle of CME

#### **Following points were discussed in the meeting:**

1. New cycle of weekly CMEs will start from 14/06/2025
2. There will be no panel discussion.
3. It was suggested by Dr. Satyam Khare that there should be only two CME's per month (first and last Saturday) after approval from Principal Sir and E.O. sir.

(Dr. Varsha Chaudhary)  
Co-coordinator

(Dr. Surabhi Gupta)  
Co-ordinator

#### **Copy to:**

- The Principal, SMC
- Dean Academics, SMC
- All members of MEU





# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: smc\_medicaleducationunit@rediffmail.com, Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

### Office of the Medical Education Unit

Ref. No. SMC/MEU/2025

Dated: 29/07/2025

### MINUTES OF MEETING

Meeting of Medical Education Unit was held on **28/07/25 (Monday)** from **12:00 noon onwards**. It was chaired by Dr. Surabhi Gupta (Co-ordinator) and attended by Dr. Sanjiv Kumar, Dr. Anjali Khare, Dr. Varsha Chaudhary, Dr. Peetam Singh and Dr. Khushboo Singhal.

#### **Agenda of Meeting:**

Discussion on topics sent by different department for CME

#### **Following points were discussed in the meeting:**

4. Topics for new CME sent by different departments were discussed
5. Schedule of new CME with duties of MEU members was made

(Dr. Varsha Chaudhary)  
Co-ordinator

(Dr. Surabhi Gupta)  
Co-ordinator

#### **Copy to:**

- The Principal, SMC
- Dean Academics, SMC
- All members of MEU





# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: smc\_medicaleducationunit@rediffmail.com, Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

### Office of the Medical Education Unit

Ref. No. SMC/MEU/2025

Dated: 20/10/2025

### MINUTES OF MEETING

Meeting of Medical Education Unit was held on **18/10/2025 (Saturday)** from **12:00 noon onwards**. It was chaired by Dr. Surabhi Gupta (Co-ordinator) and attended by Dr. Rahul Bansal, Dr. Sanjiv Kumar, Dr. Anita Pandey, Dr. Anjali Khare, Dr. Varsha Chaudhary, Dr. Shubhangi Gupta, Dr. Bhawana Rastogi, Dr. Peetam Singh and Dr. Khushboo Singhal.

#### Agenda of Meeting:

1. Diwali celebration
2. Importance of BCME and ACME from nodal centre

#### Following points were discussed in the meeting:

1. Diwali celebration was done
2. New MEU members were motivated to complete their Basic Course in Medical Education (BCME) from nodal centre and other members were motivated for completion of Advance Course in Medical Education (ACME).

(Dr. Varsha Chaudhary)  
Co-ordinator

(Dr. Surabhi Gupta)  
Co-ordinator

#### Copy to:

- The Principal, SMC
- Dean Academics, SMC
- All members of MEU





# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: smc\_medicaleducationunit@rediffmail.com, Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

### Office of the Medical Education Unit

Ref. No. SMC/MEU/2025

Dated: 31/12/2025

### MINUTES OF MEETING

Meeting of Medical Education Unit was held on **12/12/2025** (Tuesday) from **12:00** noon onwards. It was chaired by Dr. Surabhi Gupta (Co-ordinator) and attended by Dr. Anjali Khare, Dr. Varsha Chaudhary, Dr. Bhawana Rastogi, Dr. Shubhangi Gupta and Dr. Peetam Singh.

#### Agenda of Meeting:

- Planning of new cycle of CME

#### Following points were discussed in the meeting:

1. Finalization of schedule for the new cycle of CME
2. Review of pending topics from the previous CME cycle
3. Planning and collection of topics for future CME sessions from departments. It was decided that all departments will be requested to submit two CME topics each, along with:
  - Name of the speaker
  - Title of the topic

These details are to be sent to the Medical Education Unit within the stipulated timeline, which will be communicated separately.

(Dr. Varsha Chaudhary)  
Co-ordinator

(Dr. Surabhi Gupta)  
Co-ordinator

#### Copy to:

- The Principal, SMC
- Dean Academics, SMC
- All members of MEU





# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: smc\_medicaleducationunit@rediffmail.com, Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

### Office of the Medical Education Unit

Ref. No. SMC/MEU/2026

Dated: 10/01/2026

### MINUTES OF MEETING

Meeting of Medical Education Unit was held on **09/01/2026 (Friday)** from **12:00 noon onwards**. It was chaired by Dr. Surabhi Gupta (Co-ordinator) and attended by Dr. Rahul Bansal, Dr. Satyam Khare, Dr. Sanjiv Kumar, Dr. Anjali Khare, Dr. Varsha Chaudhary, Dr. Bhawana Rastogi, Dr. Shubhangi Gupta, Dr. Peetam Singh and Dr. Khushboo Singhal.

#### Agenda of Meeting:

1. Discussion on Saturday's CME
2. New year celebration

#### Following points were discussed in the meeting:

1. It was discussed in the meeting that Guest, Alumni and Internal CMEs will occur alternately
2. Topics received from different departments were also arranged accordingly
3. New year was also celebrated

(Dr. Varsha Chaudhary)  
Co-ordinator

(Dr. Surabhi Gupta)  
Co-ordinator

#### Copy to:

- The Principal, SMC
- Dean Academics, SMC
- All members of MEU





# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: smc\_medicaleducationunit@rediffmail.com, Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

### Office of the Medical Education Unit

Ref. No. SMC/MEU/2026

Dated: 03/03/2026

#### MINUTES OF MEETING

Meeting of Medical Education Unit was held on **02/03/2026 (Monday)** from **12:00 noon onwards**. It was chaired by Dr. Surabhi Gupta (Co-ordinator) and attended by Dr. Rahul Bansal, Dr. Satyam Khare, Dr. Sanjiv Kumar, Dr. Anita Pandey, Dr. Anjali Khare, Dr. Varsha Chaudhary, Dr. Shubhangi Gupta, Dr. Bhawana Rastogi and Dr. Peetam Singh.

#### Agenda of Meeting:

- Planning of new cycle of CME
- Holi celebration

#### Following points were discussed in the meeting:

1. New cycle of weekly CMEs will start from 04/04/2026.
2. There will be no panel discussion.
3. Topics for CMEs were also discussed

(Dr. Varsha Chaudhary)  
Co-ordinator

(Dr. Surabhi Gupta)  
Co-ordinator

#### Copy to:

- The Principal, SMC
- Dean Academics, SMC
- All members of MEU

